

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, December 3, 2019

The Jefferson County Highway Committee met on Tuesday, December 3, 2019, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Walt Christensen; John Kannard; Michael Wineke; Lloyd Zastrow

Members absent: Dick Schultz

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the October 28, 2019 Highway meeting, having been distributed in advance, it was moved by Mr. Wineke and seconded by Mr. Kannard to approve the minutes as printed.

Carried by the following roll call:

AYES: Christensen, Kannard, Wineke, Zastrow

NOES: None

ABSENT: Schultz

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "CI" (STH 106 – CTH Z)

Project Type: Pulverize and Resurface

Progress: Project is complete!

- CTH "B" (Dane County – CTH F)

Project Type: Mill and Resurface

Progress: Project from Dane County to Waukesha County is complete!

- CTH "A" (Crossman Road – Lake Mills)

Project Type: Construction and Resurface

Progress: Because of the weather delays, project will be completed in the spring.

- CTH "J" (CTH C – US 12)

Project Type: Planning, Maintenance

Progress: 2020 Project

- **Miscellaneous Projects**

Bike path maintenance project – Complete; Old Highway Department site (Complete next spring)

- **General Maintenance**

Crews are completing various tree and brush cutting work between winter storms

Crews are completing asphalt patching work between storms

Crews are working on sign installs & repairs

- **Winter Maintenance**

Crews called out for 7 storms between October 25 and November 30, and several other incidents

Crews are using the new quad-axle trucks for winter maintenance, with the exception of two trucks that still need to be fully set-up

OLD BUSINESS

NONE

9a. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	11/04/19	\$ 102,465.44
BILLS:	11/11/19	\$ 196,621.85
BILLS:	11/25/19	\$ 22,854.21
BILLS:	12/02/19	\$ 209,197.65
COMMITTEE:	OCT	\$ 278.58
P-CARD:	NOV-BRIAN	\$ 181.00
P-CARD:	NOV-BILL	\$ 164.00
P-CARD:	NOV-GENERAL	<u>\$ 401,606.06</u>
TOTALS:		\$ 933,368.79

It was moved by Mr. Zastrow and seconded by Mr. Kannard that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Wineke, Zastrow
- NOES: None
- ABSENT: Schultz
- ABSTAIN: None

Motion to adjourn, by Mr. Kannard and seconded by Mr. Zastrow at 9:05 a.m.

Carried by the following roll call:

- AYES: Christensen, Kannard, Wineke, Zastrow
- NOES: None
- ABSENT: Schultz
- ABSTAIN: None

The next meeting will be held on **Tuesday, December 31, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
